

SPECIAL CITY COUNCIL MEETING
MAY 4, 1987

PRESENT

Ruth Hansen	Mayor
Don Dafoe	Council Member
Craig Greathouse	Council Member
David Church	Council Member
Neil Dutson	Council Member
Gayle Bunker	Council Member

ABSENT

None

OTHERS PRESENT

Dorothy Jeffery	City Recorder
Jim Allan	City Manager
Richard Waddingham	City Attorney
Rita Byrd	Billing Clerk
Virginia Taylor	City Clerk
Carol Parr	Police Secretary
Doyle Bender	City Treasurer
John Nickle	Nickle Insurance Agency

Mayor Hansen called the meeting to order at 7:00 p.m. Dorothy Jeffery, City Recorder, acted as secretary. Mayor Hansen stated that notice of the meeting time, place and agenda was posted at the principal office of the governing body located at 76 North 200 West and was provided to the Millard County Chronicle/Progress, the local radio station, KNAK, and to each member of the City Council by personal delivery two days prior to the meeting.

MINUTES

The proposed minutes of a regular City Council meeting held April 27, 1987, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Don Dafoe MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

MAYOR RUTH HANSEN/COUNCIL MEMBER DAVID CHURCH: PERSONNEL ASSIGNMENTS

Mayor Hansen asked City Recorder Dorothy Jeffery to review with the Council City Hall personnel assignments.

Mrs. Jeffery presented the following recommendation to assume the responsibilities of the Assistant Recorder:

<u>Duties</u>	<u>Assigned</u>
Make Journal entries, transfers of budgeted money within and between departments.	Doyle
Problem solving, work with programmer.	Doyle/Rita
Balance G/L expense accounts	Dorothy/Rita
A/P research, answering questions, & coordinating with other departments	Dorothy/Gin
Encumber P.O.'s, update listing	Rita
Assemble batch, checking, coding	Dorothy
Enter Computer data	Rita
Balance and edit A/P printout	Dorothy/Rita
Run A/P update reports, checks, & A/P Council reports	Dorothy/Rita
Separate batch, reports, and file	Dorothy/Rita
Prepare checks for mailing	Dorothy
Prepare A/P summary sheet for Council packets	Rita
Prepare vouchers & P.O.'s for City Hall	Virginia
Business license research, enforcing, keeping files current (including beer bonds)	Dorothy/Carol
Assist businesses with licensing information, determine fees and licensing requirements from ordinances	Dorothy
Prepare B.L. renewals and B.L. certificates, recording, checking, mailing	Dorothy
Prepare B.L. listing	Virginia
Meet with vendors, solicit bids	Virginia

Order, receive, and stock supplies	Virginia
Develop computer skills	City Staff
Telephone, receive payments	Doyle/Gin
Other duties as requested	City Staff
Prepare checks for mailing	Dorothy

Following a brief discussion, Council Member David Church MOVED to approve the above listed personnel assignments and to appoint Rita Byrd as Data Processing Manager. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

CITY MANAGER JIM ALLAN: FY 1987-1988 DELTA CITY INSURANCE BIDS

Mayor Hansen asked City Manager Jim Allan to discuss with the Council insurance bids for fiscal year 1987-1988.

City Manager Jim Allan reviewed insurance bids received from Utah Local Governments Insurance Trust and Nickle Insurance Agency and addressed questions posed by the Council.

Mr. Allan said that \$50,000 has been budgeted for insurance for FY 1987-1988, and the approximate cost of insurance from Nickle Insurance would be \$70,914, and the approximate cost of insurance from Utah Local Governments Insurance Trust would be \$56,703.

The Council expressed their concern regarding the following:

1. The cost of the tail to cover claims made.
2. The stability of the Utah Local Governments Insurance Trust.
3. Delta City's responsibility for another city's debt under the Trust's Insurance.

Following discussion, Council Member David Church MOVED to accept the bid received from Nickle Insurance Agency. The motion was SECONDED by Council Member Neil Dutson. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. Council Members Don Dafoe, Gayle Bunker and Craig Greathouse voted No. The motion did not pass.

Council Member Neil Dutson MOVED to instruct Attorney Richard Waddingham to obtain information from Utah Local Government Insurance Trust regarding Delta City's responsibility for another city's debt under the Trust's Insurance. The motion was SECONDED

by Council Member Gayle Bunker. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

COUNCIL MEMBER CRAIG GREATHOUSE: SET DATE FOR PUBLIC HEARING FOR ZONE CHANGE REQUEST FROM CD TO R4 BY AL VIER, ET. AL.

Mayor Hansen asked Council Member Craig Greathouse to discuss with the Council a proposed zone change request.

Councilman Greathouse said that the Planning Commission has been requested to approve a zone change from CD to R4 by Paul Alan Viers, Russell Lee Haag and Eric Nielson on the following property:

Beginning at the Southeast Corner of Lot 1 Block 50 Plat "A", Delta Townsite thence North 123.75', thence West 247.5'; thence South 123.75' thence East 247.5' to the point of

beginning.

Mr. Greathouse further explained that the Planning Commission recommended the zone change and requested that the City Council hold a Public Hearing to receive public comment on the proposed zone change.

Following brief discussion, Council Member Craig Greathouse MOVED to hold a public hearing for the purpose of receiving public comment on a proposed zone change Tuesday, May 26, 1987, at 7:00 p.m. The motion was SECONDED by Council Member Gayle Bunker. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

ATTORNEY RICHARD WADDINGHAM: DELTA CITY LITIGATION

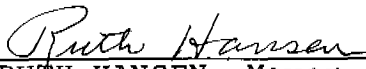
Attorney Richard Waddingham suggested that the Council go into closed session to discuss litigation. Council Member Don Dafoe said that he would also like to discuss personnel matters and MOVED that the Council meet in closed session at 8:27 p.m. for the purpose of discussing litigation and personnel. The motion was SECONDED by Council Member Craig Greathouse. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a roll call vote. The voting was as follows:

Council Member Craig Greathouse	Yes
Council Member Don Dafoe	Yes
Council Member David Church	Yes
Council Member Neil Dutson	Yes
Council Member Gayle Bunker	Yes

The motion passed unanimously.

Following discussion, Council Member Neil Dutson MOVED to reconvene to regular City Council meeting at 9:15 p.m. The motion was SECONDED by Council Member David Church. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she called for a vote. The motion passed unanimously.

Mayor Hansen asked if there were any further comments, questions, or items to be discussed. There being none, Council Member Neil Dutson MOVED to adjourn. The motion was SECONDED by Council Member David Church. Mayor Hansen asked if there were any further comments or questions regarding the motion. There being none, she declared the meeting adjourned at 9:17 p.m.


RUTH HANSEN, Mayor

DOROTHY JEFFERY
Delta City Recorder

MINUTES APPROVED: 5-11-87